

Public Access to Information Act, 2005

Section 4-1(a)

Every public authority shall, maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerized are, within a reasonable time and subject to availability of resources, computerized and connected through a network all over the country on different systems so that access to such records is facilitated

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# I þuk dk vf/kdkjh vf/kfu; e 2005

/kkjk 4-1 ¼½ ¼½

ykd vf/kdkjh }kjk vius l æBu] dR; ka rFkk drD; ka dh fof'k"Vrk, i ðkf'kr djuka

## The particulars of its organization, functions and duties

<p>tuin ipk; r dsmnæs;</p>	<p>, dhdr xteh.k fodkl ] dF"kl ] kekftd okfudh] i'kij kyu vks eRL; ikyu] LokLF; vks LopNrk] iks+f'k{kk] l pkj vks ykd l æle] l gdkfjrk] dly/hj m ksx] efgyk] ; pk rFkk cky dY; k.k] fu%kDrka rFkk fujkfJrka dk dY; k.k vks fi NMs oxkã dk dY; k.k] ifjokj fu; kstu rFkk [ksydin vks xteh.k jkstxkj dk; Døe] vlx] ck&lt;} l u[kk] Hkclã] nqhlZk] fVMM/hny] egkekjh vks vU; i kdfrd vki nkva ea vki kfrd l gk; rk dh 0; oLFkk djuk] LFKkuh; rhFKZ ; k=kvlr rFkk R; ksjk ka ds l æzk ea 0; oLFkk djuk] l koztfud ukSkkVka dk i æzk djuk] l koztfud ctkjk] l koztfud esyka rFkk in'kzu; ka dk i æzk djuk vks jkT; l jdkj ; k ftyk ipk; r dsvueknu l s ðkbZ vU; dR; djuka</p>
<p>tuin ipk; r dk fotu</p>	<p>tuin ipk; r viuh vf/kdkfjrk ds Hkhrj ds ; Fkk fLFkr l kepkr; d fodkl [k.M ds izkkl u dk fu; æ.k , oa i ; bsk.k djsxh vks jkT; l jdkj }kjk l ks sx; s dR; rFkk l ks h xbZ Ldheka dk fØ; klu; u tuin ipk; r ds v/kh[k.k] funsku rFkk fu; æ.k ds v/khu , d svups kka ds vud kj fd; k tk; x tks jkT; l jdkj , oaftyk izkkl u }kjk le; &amp; le; ij fn, tk; A</p>
<p>tuin ipk; r dk l f{kr bfrgl , oabl ds xBu dk i æ</p>	<p>tuin ipk; r ubz&lt;h dh LFKkiuk 02 vDVoj 1971 dh xbA tuin ipk; r dk i Fke v/; {k ek- Jh plnHkkl.k fl g rFkk mik/; {k Jh y{e.k i ð kn i Vsy FkA tuin ipk; r ubz&lt;h ds i Fke eç; dk; i kyu vf/kdkjh Jh vkj 0, l 0 feJk FkA</p>
<p>tuin ipk; r dk dUkD;</p>	<p>1- ipk; r jkt vf/kfu; e }kjk ml sl l kã h xbZ rFkk jkT; l jdkj ; k ftyk ipk; r }kjk ml sl l kã h xbZ vkfFkZd fodkl vks l kekftd U; k; dh Ldheka ds l æzk ea okf"kd ; kstuk rS kj djuk vks ml s ftyk ipk; r dh ; kstuk ea l fefyr fd,</p>

	<p>tkusdsfy, fofgr le; dh Hkhrj fty ipk; r dks iLrRr djuk]</p> <p>2- leLr xte ipk; rka rFkk tuin ipk; r ds vkrFkZd fodkl rFkk l keftd U; k; dh Ldheka ds l aak ea okf"kd ; kst ukvka ij fopkj djuk vks ml sl eedr djuk vks l eedr ; kst uk dks ftyk ipk; r dks iLrRr djuka</p> <p>3- tuin ipk; r fuf/k ea l sgkFk eafy, tkus okys l adek vks fodkl Ldheka dh ; kst uk rS kj djuka</p> <p>4- tuin ipk; rka ds Hkhrj dh {s=h; ; kst uk rFkk vol j pukRed %ouOkLVDpj½ fodkl dks gkFk ea ysuka</p> <p>5- ipk; r fuf/k ea l s fodkl Ldheka ds l adek dks eatj djuk] mudk i; bsk.k djuk] ekuhVj djuk vks izak djuk rFkk bl iz kstu dsfy, ipk; r fuf/k ea l s [kpz mi xr djuka</p> <p>6- fdl h fof/k }kjk ml sl l ka h xbZ ; k tks ml s dlnz ; k jkT; ljdkj ; k ftyk ipk; r }kjk l ka h xbZ gka , d h Ldheka l adek ifj ; kst ukvka ds fu"i knu dk l fuf' pr djuka</p> <p>7- xte ipk; rka ds ek/; e l s ; k fu"i knu , tdl ; ka ds ek/; e l s , d s l adek Ldheka dk; Deka vks ifj ; kst ukvka dks tks jkT; ljdkj }kjk ipk; rka dks varfjr dh xbZ gS ykxw djuk] fu"i knr djuk] i ; bsk.k djuk] ekuhVj djuk rFkk izak djuka</p> <p>8- ftyk ipk; rka dks , d s l adek ; k fodkl ] Ldheka ds l aak ea fopkj djus dsfy, ] ftlgs ftyk ipk; r }kjk [k.M ea i kj bk fd; k tk l drk gS fl Okfj'k djuk vks og l hek minf'kr djuk tgnrd fd , d s l adek ; k Ldheka dsfy, LFkkuh; l d k/ku mi yC/k gks l drs ga</p> <p>9- [k.M ds Hkhrj xte ipk; rka ds chp l elo; LFkfi r djuk vks mudk ekxh'ku djuka</p> <p>10- , d h ; kst ukvka ifj ; kst ukvka Ldheka ; k vl; l adek dk tks [k.M ea dh nks ; k vf/kd xte ipk; rka ds l k&gt;s ds gka fu"i knr l fuf' pr djuka</p> <p>11- varfjr dh xbZ Ldheka l adek rFkk ifj ; kst ukvka ds l aak ep dlnz ; k jkT; ljdkj ; k ftyk ipk; r }kjk mi yC/k dj; kh xbZ fuf/k; ka dks ; FkflLFkr; ka dlnz ; k jkT; ljdkj ; k ftyk ipk; r }kjk fu; r fd, x, ekun.Mka ds vuq kj xte ipk; r dks i u% vko fVr djuka</p> <p>12- fdl h fof/k }kjk ; k dlnz ; k jkT; ljdkj }kjk ml dks l ka h xbZ 'kfdR; ka dk iz ksx djrs gq l d k/ku t/kus dsfy, l eLr vko' ; d mik; djuka</p> <p>13- , d h vl; 'kfdR; ka dk iz ksx djuk rFkk , d s vl; dR; ka dk ikyu djuk tksfd jkT; ljdkj }kjk ml sl l ka s tk, A</p>
<p>tuin ipk; r }kjk inRr l okvka dh l ph , oa mudk l {klr fooj.kA</p>	<p><b>xteh.k fodkl e&amp;</b></p> <p>1- xte ipk; rka ds }kjk xteh.k fodkl dh ; kst ukvka dk fØ; kUo; u</p> <p>2- xteh.k xjhch ml emyu vkokl fuekZ.k] l em l egrhdj.k] xteh.k LoPNrk] is ty] i'kku , oa d f"k fodkl ] l k{kkj rk] efgyk , oa cky fodkl foHkx</p> <p>3- xte ea v/ks j puk fuekZ.k] jkLrk] i gpbekx] Ldny Hkou] rkykc] dnykw, oa vl; fuekZ.k dk; Z</p> <p><b>ipk; r , oa l keftd U; k; %&amp;</b></p> <p>1- l keftd vkrFkZd : i l s detkj ykxka dks l gk; rk</p> <p>2- fujkfJr , oa l keftd l j {kk i d ku</p> <p>3- fodykax i d ku , oa l gk; rk</p>

	<p>4- fodykx Nk=ofRr</p> <p>5- jk"Vh; ifjokj l gk; rkA</p>
<p>tuin ipk; r dsfofHkUu Lrjksij l xBukRed &lt;kpk</p>	<p>tuin ipk; r dk xBu turk }kjk fuokfpr 25 tuin lnL; ka l s gvk gA ftl ds v/; {k Jherh i tik fl g] mik/; {k Jh j?kpkFk iz kn iVy gA tuin ipk; r dh 1 l keU; l Hkk , oa 7 l febr; ka gA l Hkh l febr; ka ds l Hkki fr l s l keU; iz kkl u l febr dk xBu gvk gA</p> <p>tuin dk; ky; ea tuin ipk; r , oa fodkl [k.M ds depkfj; ka dk iz kkl fud &lt;kpk gA tuin ipk; r ea e[; dk; i kyv vf/kdkjh] , d ipk; r , oa l ekt f'k{kk l xBd] , d [k.M Lrjh; vtoSkd] nks mi; a-h xt0; k0l ok ds gA rhu l gk0fo0fo0 vf/kdkjh] , d l gk0xM&amp;3 %chl l #h; 1/2 fodkl [k.M ds gA tuin LVki ea , d y[kkiky] , d m0J0fy0] , d l gk0ox&amp;3] , d iKVZVkbE Vkbfi LV , oa , d iKVZVkbE dEI; Wj vki jvj gA</p>
<p>tuin ipk; r dh dk; h{krk c&lt;kusgrq tul g; ksx dh vi\$kk, a</p>	<p>iz kkl u ea tul gHkkfxrk fujarj c&lt;kusgrq tul g; ksx l rr vi\$kr jgrk gA bl grq turk ds fopkj] l pko] l g; ksx l n0 xtg; gA</p>

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dk; kzy; hu vf/kdkjhx.k rFkk depkjhx.k dh 'kfDr; ka vk\$ drD;

### Powers and duties of its officers and employees

vf/kdkjh dk uke , oa i n	'kfDr; ka	dUkD;
onef.k feJ] e[; dk; i kyu vf/kdkjh	I fpo ds gfl ; r I s tuin i pk; r cBd I Eilu djuk] fuekZk dk; ka dh iz kkl dh; Lohdr tkjh djuk] vko'; d jkf'k tkjh djuk rFkk depkfj; ka dk oru] HkUkk vkgj.k , oa forj.k djuk] fofHku enka dk fØ; kUo; u djuk] i klr jkf'k dk forj.k djuk , oa i pk; r jkt vf/kfu; e ds rgr i klr 'kfDr; ka dk fuoZgu djukA	tuin }kj fy; s x; s fu.kz ij dk; bkgH djuk] depkfj; ka I s I a f/kr ns dka dk I e; ij Hkqrku djuk , oa dk; kzy; hu i =ka dk I e; ij tkudkjH Hkstuk vkfnA

1. **Principles of the decision making process; e 2005**

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1. **Principles of the decision making process; e 2005**  
2. **Channels of supervision and accountability**

The procedure followed in decision making process, including channels of supervision and accountability

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/kkjk 4-1  $\frac{1}{4}b\frac{1}{2}$   $\frac{1}{4}v\frac{1}{2}$

yk<sub>0</sub> vf/kdkfj; ka ds dR; ka ds fuo<sub>0</sub>gu ds fy; s ekunM fuf'pr djuka

1- dR; ka ds fuo<sub>0</sub>gu g<sub>0</sub>q l e; l hekA

2- xqkoUkk ds eki nMA

The norms set by it for the discharge of its function

dk; l	l e; l hek	xqkoUkk dk eki nMA	l d; k
jk0c0i0 ; kst uk	60 fnu	iklr vkonu i = dh tkp dj , oal gh vkonu i = ka dh Lohdr jfk'k ink; djuk	
l kol 0i0 ; kst uk	60 fnu	iklr vkonu i = dh tkp dj , oal gh vkonu i = ka dh Lohdr jfk'k ink; djuk	
jk"Vh; ifjokj l gk; rk	21 fnu ds idj.k ea 15 fnu ds vnj Lohdr ; k vLohdr dh	iklr vkonu i = dh tkp dj , oal gh vkonu i = ka dh Lohdr	

tkudkjh nsuk ; k D; k tkudkjh dh xbz dh tkudkjh nsuk	j kf' k ink; dj kuk
fodykax Nk=ofRr 30 fnu	xjhch js[kk ds uhps ds 6 l s 14 o"lz ds cPps tks Ldny i <us tkr gS Hkys o fujkfJr u gks dks : - 150-00 ekfl d iaku ds : i l gk; rk mi yC/k dj kuk

1. The rules, regulations, instructions, manuals and records, held by

it or under its control or used by its employees for discharging its

functions

The rules, regulations, instructions, manuals and records, held by

it or under its control or used by its employees for discharging its

functions

fu; e] fofu; e] vupn'sk funf'kdk dk voykdu dgk dj l drsg%

irk %dk; kÿ; tuin ipk; r  
njHk"K % 285164

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dk; kzy; , oa muds v/khuLFk dk; kzy; ka }kjk I akkfjr fd; s tkus okys nLrkostks I s  
I af/kr i ath , oa uflr; ka dk fooj.kA

A statement of the categories of the documents that are held by it  
of under its control

Ø0	vflkys[k dk uke	vflkys[k dk idkj tS s jftLVj] fdrkc] I hMh] ekbØksQYe vkfn	vflkys[k dh idfr , oa fo"K;	vflkys[k j[kus dh I el hek
1	I kOI Ø idku , oa jk"Vh; c) koLFkk idku	jftLVj	I keftd I g{kk idku , oa jk"Vh; c) koLFkk idku ; kstuklrxr iklr vkonu i=ka dk i ath; u jftLVj	
2	I kOI Ø idku , oa jk"Vh; c) koLFkk idku	jftLVj	I keftd I g{kk idku , oa jk"Vh; c) koLFkk idku ; kstuklrxr Lohdr fgrxtfg; ka dh i ath nks ux	
3	I kOI Ø idku , oa	dSk cpl	I keftd I g{kk idku , oa jk"Vh; c) koLFkk	

	jk"Vh; c) koLFkk iðku		iðku ; kstuklrxr Lohdr fgrxkfg; ka dks iðku Hkqrku grq iklr jkf'k , oa iðku Hkqrku ea 0; ; dh xbz jkf'k dk fooj.k
4	I kOl @ iðku , oa jk"Vh; c) koLFkk iðku	vkenuh jI hn dVuh	I keftd I g {kk iðku , oa jk"Vh; c) koLFkk iðku Hkqrku grq iklr jkf'k , oa erd fujkfJrka dh vforfjr iðku dh okil jkf'k I æf/kr vkenuh jI hn dVuh
5	I kOl @ iðku , oa jk"Vh; c) koLFkk iðku	Ogkmpj Qkby	I keftd I g {kk iðku , oa jk"Vh; c) koLFkk iðku ; kstuklrxr iklr jkf'k , oa iðku Hkqrku ea 0; ; jkf'k dk iæk.kd Ogkmpj
6	jk"Vh; ekrRo dY; k.k ; kstuk	jftLVj	jk"Vh; ekrRo dY; k.k ; kstuklrxr xte ipk; rka ds vlrxr Lohdr idj.k vuq kj xte ipk; rka ds [kkr ea tek dh tkus okyh jkf'k dk fooj.k
7	jk"Vh; ekrRo dY; k.k ; kstuk	Qkby	jk"Vh; ekrRo dY; k.k ; kstuklrxr iklr vknsk@iklr jkf'k , oa xte ipk; rka ds Lohdr idj.k vuq kj xte ipk; rka ds [kkr ea tek dh tkus okyh jkf'k , oa ekax i =
8	I ka n@fo/kk; d fuf/k ds vlrxr Lohdr fuekzk dk; Z	jftLVj	I ka n@fo/kk; d fuf/k ds vlrxr Lohdr fuekzk dk; ka l s l æf/kr jftLVj xk.V bu , M i ath
9	I ka n@fo/kk; d fuf/k ds vlrxr Lohdr fuekzk dk; Z	jftLVj	I ka n@fo/kk; d fuf/k ds vlrxr Lohdr fuekzk dk; ka grq tkjh dh xbz jkf'k dk fooj.k@pd forj.k i ath
10	I ka n@fo/kk; d fuf/k ds vlrxr Lohdr fuekzk dk; Z	jftLVj	I ka n@fo/kk; d fuf/k ds vlrxr Lohdr fuekzk dk; ka grq tkjh dh xbz jkf'k ds pd ntZ djus dk jftLVj
11	I ka n@fo/kk; d fuf/k	dSk cpl	I ka n@fo/kk; d fuf/k ds vlrxr iklr jkf'k

	ds vllrxr Lohdr fuezk dk; l		, oa Lohdr fuezk dk; ka grq Hkqrku dh xbz jfk'k dk vk; &0; ; fooj.k
12	l ka n@fo/kk; d fuf/k ds vllrxr Lohdr fuezk dk; l	Ogkmpj Qkby	l ka n@fo/kk; d fuf/k ds vllrxr iklr jfk'k , oa 0; ; jfk'k ds iek.kd Ogkmpj
13	jk"Vh; ifjokj l gk; rk	jftLVj	jk"Vh; ifjokj l gk; rk ; kstulrxr iklr vkonu i=ka dk jftLVj
14	jk"Vh; ifjokj l gk; rk	jftLVj	jk"Vh; ifjokj l gk; rk ; kstulrxr Lohdr fd; s x; s fgrxkfg; ka ds uke] i rk l fgr jftLVj
15	jk"Vh; ifjokj l gk; rk	dSk cpl	jk"Vh; ifjokj l gk; rk ; kstulrxr iklr jfk'k dh vk; &0; ; dh dSk cpl
16	jk"Vh; ifjokj l gk; rk	Ogkmpj Qkby	jk"Vh; ifjokj l gk; rk ; kstulrxr Hkqrku dh xbz jfk'k dk iek.kd Ogkmpj
17	vkod	jftLVj	iklr i=ka@vknk@funk ds bankt dh iath
18	tkod	jftLVj	tuin ipk; r l s tkjh i=@vknk dh iath
19	tul a; k	jftLVj	tul a; k o"z 2001 tuin ipk; r ubz<h
20	fuokpu	Qkby	fuokpu l s l a/kr vko'; d uflr; ka
21	ikLVst LVkEi	jftLVj	ikLVst LVkEi fVdV Mkd Hkst us ckor
22	bfnjk vkokl , oa izkku e=h xtekn; xteh.k vkokl	jftLVj	bfnjk vkokl , oa izkku e=h xtekn; xteh.k vkokl 80 ifr'kr l s Lohdr fgrxkfg; ka dk uke] i rk l fgr
23	vkokl mlu; u	jftLVj	vkokl mlu; u 20 ifr'kr , oa 3 ifr'kr l s Lohdr fgrxkfg; ka dk uke o irk
24	, l -th-vkj-ok; -[kk   klu	jftLVj	, l -th-vkj-ok; - 30 ifr'kr , oa 225 ifr'kr [kk   klu dk LVkd rFkk forj.k iath
25	, l -th-vkj-ok; -[kk   klu	jftLVj	, l -th-vkj-ok; - 50 ifr'kr [kk   klu dk LVkd , oa forj.k iath

26	, l -thvkj -ok; fuekZk dk; Z	uLrh , oa i ath	, l -thvkj -ok; - Lohdr fuekZk dk; ka dh uLrh , oa vupku i ath
27	tuin , oa ; kstuvka l aakh	dSk cpl	tuin ipk; r , oa ; kstuvka l aakh dSk cpl
28	, l -th, l -ok; -	uLrh , oa i ath	Lo.kZ t; ah xte Lojkt ; kstuv v/kkd jipuk en l s Lohdr fuekZk dk; ka dh uLrh , oa i ath
29	tu l Ei dZ fuf/k	uLrh , oa i ath	tu l Ei dZ fuf/k l s Lohdr fuekZk dk; Z dh uLrh , oa i ath
30	tuHkkxhmkjh ; kstuv	uLrh , oa i ath	tuHkkxhmkjh ; kstuv l s l aai/kr Lohdr fuekZk dk; ks dh uLrh , oa i ath

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ukxfj dks tui fruf/k; ka ds I g; ksx I s uhfr fu/kkj .k@fØ; kllø; u grq xBr  
fofHkUu I fefr; ka dk fooj .kA

I fefr dk uke

I fefr ds I nL;

I fefr dk dk; 7ks=

I fefr dh cBdks ds dk; bkgh fooj .k dh turk rd igpA

Ø0	I fefr dk uke	I fefr ds I nL;	I fefr dk dk; 7ks=	I fefr dh cBdks ds dk; bkgh fooj .k dh turk rd igpA
1-	I kellu; izkkl u I fefr	7	tuin ipk; r ds vlrxr I elr izkkl dh; dk; ka dks iLrkfor djuk	I þuk iVy ij pLík fd; k trk gS
2-	df'k LFkkbZ I fefr	7	tuin ipk; r ds vlrxr df'k ds I elr dk; ka dks iLrkfor djuk	I þuk iVy ij pLík fd; k trk gS
3-	f'k{kk LFkkbZ I fefr	9	tuin ipk; r ds vlrxr	I þuk iVy ij pLík

			f'k{k k l s l æi/kr l eLr dk; kã dks iLrkfor djuk	fd; k tkrk gS
4-	l p{kj , oa l deZ l feFr	7	tuin i{pk; r dsVlrXr fuekZk l s l æi/kr l eLr dk; kã dks iLrkfor djuk	l p{uk iVy ij pLlk fd; k tkrk gS
5-	l gdkfjrk , oa m   ksX l feFr	7	tuin i{pk; r dsVlrXr l gdkjh l feFr; kã , oa m   ksX l s l æi/kr l eLr dk; kã dks iLrkfor djuk	l p{uk iVy ij pLlk fd; k tkrk gS
6-	LokLF; efgyk , oa cky dY; k.k l feFr	7	tuin i{pk; r dsVlrXr LokLF; , oa efgyk cky fodkl l s l æi/kr l eLr dk; kã dks iLrkfor djuk	l p{uk iVy ij pLlk fd; k tkrk gS
7-	ou l feFr	7	tuin i{pk; r dsVlrXr ou foHkx l s l æi/kr l eLr dk; kã dks iLrkfor djuk	l p{uk iVy ij pLlk fd; k tkrk gS

# I puk dk vf/kdkjh vf/kfu; e 2005

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ckMk\$ i fj"knk\$ de\$V; ka rFkk vU; fudk; k\$ ftuea nks ; k vf/kd 0; fDr g\$ dk  
fooj.k &

D; k turk budh cBdks ea Hkkx ys I drh g\$ \

D; k de\$V; ka ds dk; zRr I kozt fud gks I drs g\$ \

Ø0	ckMk\$ i fj"knk\$ de\$Vh vkfn	inkf/kdkjh dk uke	I nL; ks ds uke	I nL; ks dh ; k\$; rk
1	I keU; i zkkI u I febr	Jherh i qi k fl g ¼ Hkki fr½	1- Jherh i qi k fl g 2- Jh j?kqkFk i d kn i Vsy 3- Jherh d: .kk f}onh 4- Jh ftrBnz fl g 5- Jh jkecgkj dqkokgk ¼erd½ 6- Jh chjBnz cgnj fl g 7- Jh 'KEHw jke I kdr	, e, - , e, } , y; y-ch- 8 oh , e, } , y; y-ch- e\$Vd ikl ch, - I k{kj
2	df"k LFkkbZ I febr	Jherh d: .kk f}onh ¼ Hkki fr½	1- Jherh d: .kk f}onh 2- Jh I R; /kkjh i Vsy 3- Jh i qi jkt fl g 4- Jh tYQh yky 5- Jh ykyef.k d\$V	8 oh 8 oh 10 oh 10 oh gk; j I d.Mh

			6- Jherh dks' kY; k tk; l oky 7- Jh ckwky dksy	fuj{kj 9 oh
3	f'k{k LFk bz l febr	Jh j?kukFk id kn i Vsy ¼ Hkki fr½	1- Jh j?kukFk id kn i Vsy 2- Jh jktjru fl g 3- Jh 'kEHw jke l kdr 4- Jherh d: .kk f}onh 5- Jherh xk; =h i k.Ms 6- Jh ftrbnz fl g 7- Jherh jkedyh i Vsy 8- Jh ykyef.k i Vsy 9- Jh ykyef.k doV	, e-, } , y-, y-ch- f'k{kkr l k{kj 8 oh 5 oh , e-, } , y-, y-ch- l k{kj 5 oh gk; j l d.Mh
4	l pkj , oa l dezl febr	Jh ftrbnz fl g ¼ Hkki fr½	1- Jh ftrbnz fl g 2- Jh l w ef.k i k.Ms 3- Jh l R; /kkjh i Vsy 4- Jh i qjkt fl g 5- Jh ykyef.k i Vsy 6- Jh ckwky dksy 7- Jh jkel thou l kdr	, e-, } , y-, y-ch- , e-, } , y-, y-ch- 8 oh 10 oh 5 oh 9 oh 11 oh
5	l gdlfjrk , oa m   ks l febr	Jh jkecgkj d qkokgk ¼ Hkki fr½	1- Jh jkecgkj d qkokgk ¼ erd½ 2- Jh ftrbnz fl g 3- Jherh nodh fl g 4- Jh v: .k dekj i Vsy 5- Jherh foeyk frokjh 6- Jh jkel thou l kdr 7- Jherh uhrk l kdr	eVd ikl , e-, } , y-, y-ch- 8 oh ch-, } , y-, y-ch- 12 oh 11 oh l k{kj
6	LokLF; efgyk , oa cky dY; k.k l febr	Jh chjbnz fl g ¼ Hkki fr½	1- Jh chjbnz cgnj fl g 2- Jherh nodh fl g 3- Jh l w ef.k i k.Ms 4- Jh jkel thou l kdr 5- Jh v: .k dekj i Vsy 6- Jherh foeyk frokjh 7- Jh tYQh yky l kdr	ch-, - 8 oh , e-, } , y-, y-ch- 11 oh ch-, } , y-, y-ch- 12 oh 10 oh

7	ou I fefr	Jh 'KEHkwjke I kdr ¼ Hkki fr½	1- Jh 'KEHkwjke I kdr 2- Jh chjðnz cglngj fl g 3- Jherh vk'kk I kdr 4- Jherh dks'kY; k tk; I oky 5- Jherh xk; =h i k.Ms 6- Jherh uhrk I kdr 7- Jherh jkedyh i Vsy	I k{kj ch, - I k{kj fuj{kj 5 oh I k{kj I k{kj
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# I puk dk vf/kdkjh vf/kfu; e 2005

/kkjk 4-1 1/2 1/4 x 1/2

dk; kzy; ds vf/kdkfj; ka , oa deþkfj; ka dk fooj.k &

A directory of its officers and employees

Ø0	uke	i nuke	i rk , oa Qksu u0
1	Jh onef.k feJ	fodkl [k.M vf/kdkjh	ed; ky; ubx<h ek0 9425329859
2	Jh fot; 'kdj i.k.Ms	i pk; r , oa l ekt f'k{kk l xBd	ed; ky; ubx<h
3	Jh jktkjk 'kekZ	[k.M Lrjh; vtoškd	xte&i k0 nojh l xjku
4	Jh __f'kkt i l kn prpñh	l gk0fo0fo0 vf/kdkjh	xte mefj; k i k0 Qyggk
5	Jh vuq p; k i l kn feJ	l gk0fo0fo0 vf/kdkjh	xte Hkk{kjh i k0 ykyxk0
6	Jh jkefuokl l kdr	l gk0fo0fo0 vf/kdkjh	ed; ky; ubx<h
7	Jh , u0ih0 fl g	mi ; æh xk0; k0l ok	ed; ky; ubx<h

8	Jh v'kkd d'ekj frokjh	mi ; a-h xk0; k0l ok	ed; ky; ubx<h
9	Jh i'pjkt fl g	l gk0ox&3 chl l #h;	xte cygk i k0 gfm+k
10	Jh plnz k'kj fl g	HR;	xte /kkj ohkk i k0 rnyk 1/2<1/2
11	Jh Nk'syky oekz	pk'dh'kj	ed; ky; ubx<h
12	Jh jkt'bnz i' kn JhokLro	m0J0fy0 1/2'kkiky 1/2 tui n	ed; ky; ubx<h
13	Jh jkei rh i Vsy	l gk0ox&2 1/2m0J0fy0 1/2	ed; ky; ubx<h
14	Jh jkekorkj tk; l oky	l gk0ox&3	xte [kv[kjh i k0 Qny
15	Jh ckyd".k d'k'kokgk	i kvZ V'kbe V'kbf i LV	ed; ky; ubx<h
16	Jh vuq ) i' kn pr'p'h	i kvZ V'kbe d'EI; wj vki j's/j	xte vdkjh i k0 jkei g

I puk dk vf/kdkjh vf/kfu; e 2005

/kkjk 4-1 ~~1/4~~ 1/2 ~~1/4~~ 1/2

ekfl d ikfjJfed@oru HkÙkk dk foaj.k , oa Hkørkku dh i ) frA

Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

Ø0	uke	oru	HkÙks ¼TA, Medical,etc.½
1	Jh onef.k feJ	7312-00	
2	Jh fot; 'kcdj ik.Ms	8425-00	
3	Jh jktkjk 'kekZ	6875-00	
4	Jh __f"jkkt id kn prøñh	8562-00	

5	Jh vuq p; k i l kn feJ	9183-00	
6	Jh jkefuokl l kdr	9092-00	
7	Jh , u0ih0 fl g	13927-00	
8	Jh v'kkd dekj frokjh	11967-00	
9	Jh i pjkt fl g	6258-00	
10	Jh plnz k l k j fl g	4389-00	
11	Jh Nk & syky oekz	4475-00	
12	Jh jkt l n z i l kn JhokLro	8465-00	
13	Jh jkei rh i Vsy	6090-00	
14	Jh jkekorkj tk; l oky	5199-00	
15	Jh ckyd' .k d l k k g k	2442-00	
16	Jh vuq ) i l kn pr p h h	2500-00	

# 1. Budget for the year 2005

Table 4-1: Budget for the year 2005

The table shows the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made;

Ø0	ctV 'kh"KZ	dk; / dk uke	o"KZ	vkoā/u ¼yk [k½	0; ; ¼yk [k½
1	fo/kk; d en-	xte ipk; r cgjk dkBkj ds vllrxr fl xVhdyk gfjtu cLrh ds ikl ukyk ij g; e ikbi ¼k; jh½ fuekZk	2004&05	0.7182	0.28
2	l kd n en-	xte ipk; r [kjZ ds vllrxr xte uhoh 539 ¼yM¼k½ l s [kjZ 192 rd MÇyich-, e l Med fuekZk njh 1025 ehVj	2005&06	3.74	1.50
3	fo/kk; d en-	xte ipk; r l supk ds vllrxr ubx<h jkM l s	2005&06	0.50	0.40

		tMoj vatuh dekj fl g ds ?kj rd Mcynt, e- l Md fuekZk			
4	fo/kk; d en~	xte ipk; r pdjguVkyk ds vlrXr gfjoak dkjh ds edku l s fcgkjh iVsy ds ?kj rd ukyh fuekZk	2005&06	0.30	0.24
5	&&**&&	xte ipk; r gnlZ frofj; ku ds vlrXr png l s egkohjij iglpekZ ij ify; k fuekZk	2005&06	0.35	0.28
6	&&**&&	xte ipk; r tMefu; k j?kukFk ds vlrXr rnyk ekxZ l s iwl ekOfO tMefu; k iglpekZ ij 2 ux ify; k fuekZk	2005&06	0.40	0.32
7	&&**&&	xte ipk; r Hknkoy ds vlrXr df'k; kjxk l s Hknkoy rd ekxZ ea g; e ikbi fuekZk	2005&06	0.30	0.24
8	&&**&&	xte ipk; r nOfjguxk ds vlrXr iwl ekOfO nOfjguxk l s jktkjk vfnoh ds ?kj rd ekxZ ea <ksjh fuekZk	2005&06	0.30	0.24
9	&&**&&	xte ipk; r Nfg; k ds vlrXr ijfl ; k cEg.kku l s cuk /kkfo; ku Vkyk iglpekZ ij ify; k fuekZk	2005&06	0.47	0.38
10	&&**&&	xte ipk; r 'kkgij ds vlrXr dVjk&Aaxat ekxZ ij ; k=h irh{kky; fuekZk	2005&06	0.37	0.30
11	&&**&&	xte ipk; r csygk ukudkj ds vlrXr csygk dkBkj l s dfgkju cLrh csygkukudkj rd ekxZ ea 3 ux <ksjh ikbi fuekZk	2005&06	0.37	0.30
12	&&**&&	xte ipk; r iFkjMkdyk ds vlrXr rkyk l s ydl jkfg.kh id kn f=iBh ds ?kj rd ukyh fuekZk	2005&06	0.30	0.24
	82@2505@9376	, l -thvkj-ok; - 30 ifr'kr	2005&06	14.279	7-514
1	, l -thvkj-ok; - 30 ifr'kr	xte ipk; r pdjguVkyk ea f'k{kk xkj/h 'kkyk VfvGjk l s ikFO 'kkyk l enk [knZ rd ejehdj.k , oa 2 ux g; e ikbi ify; k	2005&06		1-05
2		xte ipk; r Hkfj xoka ea ikFO 'kkyk Hkfj xoka			1-20

3	xte ipk; r Hknkoy ea g; e ikbi ify; k fuekz k igp bekl fHkVok&Hknkoy			0-615
4	xte ipk; r ftygMh ea ejehdj.k ijlx dknH ds?kj lsljlh ukyk rd			1-00
5	xte ipk; r ftygMh ea ekgu gfjtu ds?kj lsyYwigh ds ?kj rd ejehdj.k			0-40
6	xte ipk; r dNyk iMku ea ejehdj.k xte fefljxoka igp bekl			1-045
7	xte ipk; r djg mOZ [kjkx<+ ea ejehdj.k fl xngk uyk l s ugj rd			0-5115
8	xte ipk; r 'kkgij ea ubx<h&dVjk ekxl l s 'kkgij yxMh clrh rd ejehdj.k ,oa3 ux g; e ikbi ify; k			0-45
9	xte ipk; r cgjk dkBkj ea ubx<h&x<+ jkM l s xte cgjk igp ekxlrd ejehdj.k 3 fd-eh			0-50
10	xte ipk; r igjsh ea e0ekxl norkyc&ubx<h jkM l s ryl h dtkokgk ds?kj rd feVvh0 ,oa ejehdj.k			0-497
11	xte ipk; r Nfg; k ea xteh.k igp bekl vcjk ikskjh l s Nfg; k gfjtu lykV rd ejehdj.k ,oa4 txg ikbi			0-70
12	xte ipk; r vfejrh ea ejehdj.k jtxr igjuk rkyk l s dyjgk rkyk rd			0-70
13	xte ipk; r fiijk ea gfjtu clrh jtgc l s xknk rkyk rd feVvhdj.k ,oa ejehdj.k			0-6015
14	xte ipk; r fNmfjgk ea ejehdj.k txno gfjtu ds?kj l s Nk/syky gfjtu ds?kj rd			0-20200
	tul Eidl fuf/k	2005&06	0.99	0-715
	vud ipr tkfr clrh fodkl	2005&06	1.575	&
	82@2501@9375 Lo.kz t; rh v/kkl jpkuk en-	2004&05	7.00	2-448
	80@2216@8794 izkkueah xtekn; xteh.k vkokl ;kstuk	2004&05	0.80	0-80

# I þuk dk vf/kokjh vf/kfu; e 2005

/kkjk 4-1 ¼b½ ¼xii½

vuokku vk/kkfjr dk; Øeks dk rjhdk] vkoðvr dh x; h jkf'k , oa fgrxkfg; ka dh I phA

- 1- dk; Øe dh I ph
- 2- fgrxkgh ds p; u dk vk/kkj
- 3- foLrr I þuk

Ø0	dk; Øe dk uke	fØ; klo; u , t d h	o"lz	vkoð/u	fgrxkfg; ka dh I ph ¼ d ; k½
1	I kol q iðku	tuin ipk; r	2005&06	2968425-00	2190
2	jk"Vh; c) koLFkk iðku	tuin ipk; r	2005&06	1330100-00	1448
3	jk"Vh; ifjokj l gk; rk ; kstuk	tuin ipk; r	2004&05	860000-00	86
4	jk"Vh; ifjokj l gk; r ; kstuk	tuin ipk; r	2005&06	&	36
5	bfnjk vkokl 80 ifr'kr	tuin ipk; r	2004&05	487500-00	65
6	izkuea-h xkeh.k vkokl 80 ifr-	tuin ipk; r	2004&05	80000-00	8
7	vkokl mlu; u 20 ifr'kr	tuin ipk; r	2004&05	82500-00	33
8	vkokl mlu; u 3 ifr'kr	tuin ipk; r	2004&05	10000-00	2
9	bfnjk vkokl 80 ifr'kr	tuin ipk; r	2005&06	800000-00	64
10	vkokl mlu; u 20 ifr'kr	tuin ipk; r	2005&06	85000-00	17

I p u k d k v f / k d k j h v f / k f u ; e 2005

/k k j k 4-1 1/4 b 1/2 1/4 x i i i 1/2

f j ; k ; r k s @ v u k k i = k s @ y k b l d / k k f j ; k s @ i j f e v d h l p h A

Particulars of recipients of concessions, permits of authorizations granted by it

Ø0	f j ; k ; r d k i d k j	u k e	i r k	o " k z	l g k ; r k d k l o : i	f j ; k ; r d h j k f ' k



# I þuk dk vf/kdkjh vf/kfu; e 2005

## /kkjk 4-1 1/4 1/2 1/4 v 1/2

I þukvka dh i kflr grq foHkkx }kjk mi yC/k dj; h x; h I fo/kk; A

Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Ø0	I fo/kk	i Hkkjh dk uke	I fo/kk ds mi yC/k jgus dk I e;	VsyhQksu u0
1	I þuk d{k dh LFkki uk	Jh fot; 'køj i k.Ms	dk; kÿ; hu I e;	285164
2	byDVkfud ehfM; k ea tkudkj dh I fo/kk	Jh vuq ) i d ln prøñh	dk; kÿ; hu I e;	285164

I puk dk vf/kdkjh vf/kfu; e 2005

/kkjk 4-1  $\frac{1}{4}b\frac{1}{2}$   $\frac{1}{4}xvi\frac{1}{2}$

yk d I od I puk vf/kdkfj; ka ds uke] i rk , oa Qku u0 dk fooj.k &  
uke %

i nuke %

Qku u0 %

b&esy %

dk; I dk LFkku , oa i rk %

turk ds fy; smi yC/krk dk I e; %

eq; dk; Ikyu vf/kdkjh  
tuin ipk; r ubk<h  
fkyk&jhok %eoi0%